



**AIDS
FOUNDATION
CHICAGO**



Northwestern University Feinberg School of Medicine

**Institute for
Public Health and Medicine**

Fostering Future HIV Community Leaders Public Health Boot Camp

An Intensive Public Health Training Institute

Overview

Public Health Boot Camp is an intensive one-week educational program provided by the AIDS Foundation Chicago and the Institute for Public Health and Medicine at the Northwestern University Feinberg School of Medicine. The intensive training program is designed to enhance mid-level HIV/AIDS organizational leaders' professional knowledge of public health concepts.

Sessions included in the program will be academically rigorous and include strategies for applying course material to HIV/AIDS community organizations. Participants will be engaged in program-related activities throughout the day and evening. Participants should expect to be in sessions each day from 8:00 am through 8:00pm, therefore, participants should not plan other work or social activities during the full duration of the week-long program.

All accepted program participants will be required to reside in residential housing (single-room occupancy) in a hotel on Northwestern's Chicago campus. Program sessions will take place at the Chicago campus of Northwestern University. The program will begin at 1:00 p.m. on **Sunday, July 21st** and conclude the evening of **Thursday, July 25th, 2024** with a recognition reception, concluding by 8:00pm.



Once applicants are selected, they will be required to confirm their enrollment in the program by submitting a non-refundable fee of \$300—which is the full cost of the program for accepted applicants—by Friday, June 14th, 2024. No fee, however, is required with initial application to the program. Applicants must obtain organizational support from their agency's executive director, chief executive, or president to participate in the program. Participants must be available to participate fully in the program from **Sunday, July 21st - Thursday July 25th, 2024**.

The goal of the training program is to increase participants' knowledge and ability to apply concepts of public health science, theory, and practice, and to provide participants with the necessary tools to implement towards HIV/AIDS programmatic issues. To reach this goal, the intensive training program will address the foundational principles of public health and will provide opportunities for practical application by allowing participants to work beside noted experts in the public health field. The program emphasizes research and professional development in HIV/AIDS and other health conditions.

Required Application Materials:

To be considered for the program, applicants must submit the following materials by **Monday April 29th, 2024**:

- Signed application form
- Statement of interest
- Resume or curriculum vitae
- 2 completed Recommendation Forms (one recommendation **must be completed by someone working in the HIV/AIDS arena**).
- 1 completed Organizational Support Form (completed by the organization's executive director, CEO, president, or other appropriate official). The person completing the Organizational Support Form **cannot complete a recommendation form**.

Applicant Selection Process:

Applications will be reviewed by faculty and staff at the AIDS Foundation Chicago and the Institute of Public Health and Medicine to ensure they meet minimal program requirements. Applications will then be evaluated by a selection committee and a select group of individuals will be invited to join a thirty-minute Zoom interview on **Tuesday, May 7th** – *please note that this is the only Interview Day*. Formal offers will be made after applications are reviewed.

Once selected, applicants will be provided with specific information about the program agenda, logistics, and other details and required to confirm their enrollment in the program by submitting an intent to participate form by Thursday, May 23rd. Participants will also submit a non-refundable fee of \$300—which is the full cost of the program for accepted applicants—by Friday, June 14th, 2024.

Criteria for evaluation include: (a) past and current work experience in HIV/AIDS, (b) the ability to actively participate in an academically rigorous program (c) the ability to apply learning to HIV/AIDS programs, (c) the ability to facilitate learning to peers and/or community members, and (e) demonstrated leadership potential. Due to the anticipated number of applications received, program organizers will not be able to provide specific feedback to applicants who are not accepted.

Awards

Application information will be used solely for the selection of intensive training candidates and will be disclosed only to members of the selection committee responsible for program administration. Aggregated data based on the application materials may be used in management reports designed to evaluate the direction and progress of the program. The AIDS Foundation Chicago and the Institute of Public Health and Medicine reserve the right to print and disseminate the names and photographs of program participants for use in program marketing.

Equal Opportunity

All applicants will be considered on merit and without regard to race, ethnicity, color, religion, sexual orientation, national origin, gender, gender identity, age, and physical ability. Applicants are encouraged to complete the optional information form included with the application. This information is requested to measure the program's efficacy in reaching and recruiting a diverse population and will not be considered part of the application itself.